

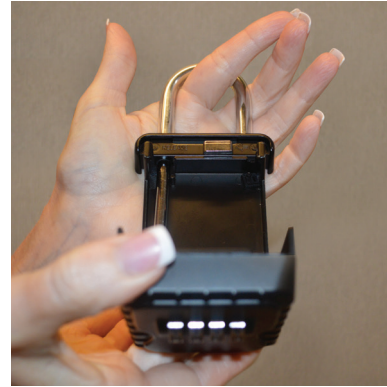
Lockbox Instructions

IMPORTANT: Your lockbox combination has been set with the number you provided.

Opening Your Lockbox

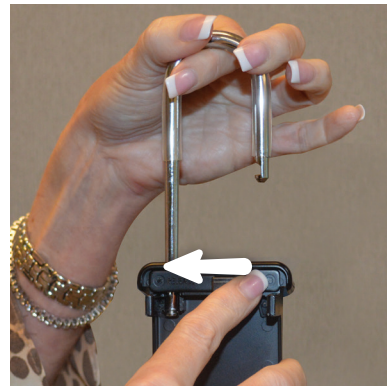
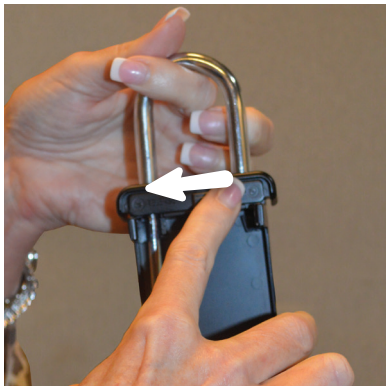


1. Dial in the 4-digit code you created during the order process.



2. Pull front of lockbox toward you like if you were opening an oven door.

Locking Instructions



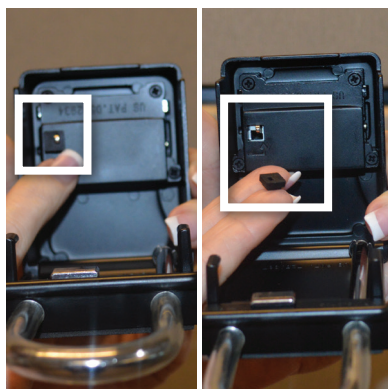
1. Once lockbox is open, move and hold the metal lever to **the Left** while pulling up the silver metal handle.
2. Place the lockbox in the desired outdoor location and push down silver metal handle till it locks in place.
3. Place your key inside the lockbox and close it.
4. Move the dials from combination so that the lockbox does not reopen.

NOTE: The combination will be provided to EMS in the event of an emergency. You should not have to open your lockbox for any reason other than to replace the key.

IMPORTANT: Your lockbox combination has been set with the number you provided.

Our recommendation is that you do not change the combination. However, if you need to change the combination, please follow the instructions below carefully. If you make a mistake changing the combination, the lockbox may become inoperable. Any replacement lockbox may be at your expense.

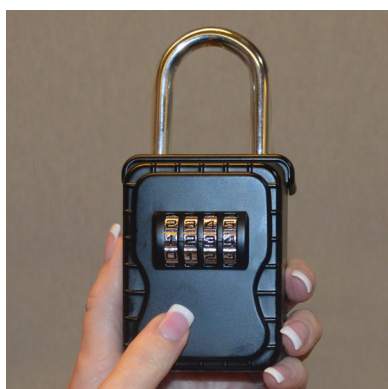
Resetting Lockbox Combination



1. Once lockbox is open, turn it so that the silver metal handle faces you. Then, peel off the small rubber square from the reset pin.



2. Slide the reset pin to the right and up position.



3. Select the new combination on the dials, make sure you write down this combination and keep it for your records.



4. Slide the reset pin back to the left and down position and replace the small rubber square.

IMPORTANT: If you changed the combination, please call technical support from Monday - Friday 8am to 8pm EST, Saturday and Sunday 9am to 6pm EST so we can update your new lockbox combination in your emergency profile. Having the correct combination on file allows EMS to quickly gain access in the event of an emergency.